

**6<sup>th</sup> SDS-WAS Asian Node RSG Meeting and International dust workshop**

November 19 - 21, 2018 at Tsukuba, Japan

**Registration Deadline: Sunday September 30, 2018**

Please fill out a separate form for EACH attendee and submit the form to local coordinator. Please write "Registration for the 6<sup>th</sup> SDS-WAS Asian node RSG Meeting" in the subject line when sending the registration forms.

*The asterisks (\*) indicate required items.*

Surname\*: Dr/Mr/Ms

First Name\*: \_\_\_\_\_

Last Name\*: \_\_\_\_\_

Occupation\*: \_\_\_\_\_

Affiliation\*: \_\_\_\_\_

Address\*: \_\_\_\_\_

Telephone\*: \_\_\_\_\_ Telefax\*: \_\_\_\_\_

Email address\*: \_\_\_\_\_

Country\*: \_\_\_\_\_ Date of Birth\*: \_\_\_\_\_

Passport: Type\*: \_\_\_\_\_ No\*: \_\_\_\_\_ Date of Issue\*: \_\_\_\_\_ Date of Expiry\*: \_\_\_\_\_

Name in Chinese Characters (if possible) \_\_\_\_\_

Your attendance information\*

International dust workshop (11/19) *:	will attend / will not attend
Informal welcome dinner (11/19; about 50\$) *	will attend / will not attend
6 <sup>th</sup> SDS-WAS Asian node RSG Meeting (11/20-21) *:	will attend / will not attend
Official Reception (11/20; 0\$) *	will attend / will not attend
Other Information, if any (e.g. vegetarian, etc.) *:	_____

About Presentation on 6<sup>th</sup> SDS-WAS Asian node RSG meeting and International dust workshop\*

Are you going to give your presentation at International dust workshop?

What is your presentation title? \_\_\_\_\_

Are you going to give your presentation at 6<sup>th</sup> SDS-WAS Asian node RSG Meeting?

What is your presentation title? \_\_\_\_\_

**To be returned not later than 30 September 2018 to:**

Local Coordinator of the meetings: Takashi MAKI, Mr.

Atmospheric Environment and Applied Meteorology Research Department,

Meteorological Research Institute/ Japan Meteorological Agency

Nagamine 1-1, Tsukuba, Ibaraki 305-0052 JAPAN

TEL: +81-29-853-8709, FAX: +81-29-855-7240

E-mail: [tmaki@mri-jma.go.jp](mailto:tmaki@mri-jma.go.jp)

Do you need a visa to enter Japan? If yes, please fill in a request form on the next page.

# Visa Arrangement Request Form

By applicant's request, Japan Meteorological Agency (JMA) will issue necessary documents (letter of reason for invitation, letter of guarantee and schedule of stay) for participant who needs entering visa to Japan.

## 1. Information of the applicant

Full name:
<i>Note: It must be the same spelling as the name in applicant's passport.</i>
Nationality:

## 2. Embassy/Consulate to apply

Embassy /  Consulate of Japan in \_\_\_\_\_

## 3. Additional requests

Issue list of visa applicants<sup>\*1</sup> as well

I will apply for a visa together with ( \_\_\_\_\_ ).

Send the original documents<sup>\*2</sup> via snail mail to: \_\_\_\_\_

*\*1: This request form should be prepared for each applicant. In case you will apply for a visa together with other officers, please request this list.*

*\*2: Most Embassies/Consulates of Japan require original documents. If you wish to apply for a visa to the Embassies/Consulates with copy documents (printed from scanned pdf), please ask the Embassies/Consulates in advance to make sure if those copy documents will be accepted.*

## 4. Schedule of stay

Arrival	At:	Date:	Flight number:
Departure	From:	Date:	Flight number:
Hotel	Name:	Phone number:	

If you plan any activity other than participating in the meeting, please provide details.

➤ Send this form to ***tmaki@mri-jma.go.jp*** by **30<sup>th</sup> September 2018**.

➤ Send **your passport copy** as well. If you have no passport, ask JMA about alternative ways.

The *flight numbers* and *hotel* may be left blank if they have not determined yet. Fill in the *arrival/departure airport* and *dates* as you plan.