

**EXPERT MEETING ON SCOPING  
GLOBAL SEASONAL CLIMATE UPDATES**

Geneva, Switzerland, 12 – 14 October 2010

ENGLISH ONLY

**GENERAL INFORMATION**

**Date and Place**

The Expert Meeting on Scoping Global Seasonal Climate Updates will be held in Geneva from 12 to 14 October 2010 at the WMO Headquarters building, 7 bis, avenue de la Paix. The opening of the meeting will take place in Salle B (Ground Floor) Tuesday, 12 October 2010 at 9.00 AM. Upon arrival, please report to the Security Desk with your identification documents. A notification concerning the meeting and room number will be posted at the entrance of the WMO lobby.

**Entry visa requirement**

Foreign participants may need a visa to enter Switzerland. Participants are kindly requested to inquire about visa requirements from their respective Consulates or Embassies of Switzerland. It is important to take advance action for obtaining the visas, as there could be significant waiting periods for scheduling appointments for visa applications in some countries. Please contact WMO Secretariat in case you need a letter of support to be directly sent to the Swiss Consulate in your country, giving us the location and contact details of the Consulate.

**Registration of participants**

Registration of participants will take place close to the entrance of the meeting room, starting on Tuesday, 12 October 2010 from 8.30 AM. Participants will receive identification badges at the time of registration.

**Opening/Closure**

The meeting will open on Tuesday, 12 October 2010 at 9.00 AM and will end on Thursday, 14 October 2010, no later than 4.00 PM.

**Meeting Organisation**

The meeting will be conducted in English, and there are no arrangements for interpretation or translation. A meeting report will be prepared by the Secretariat in close collaboration with the meeting's chairperson. Participants are encouraged to provide written inputs to the Secretariat for facilitating the report preparation. Computer-connected projection facilities will be available for presentations, and white boards/flip charts and general office supplies will be available to facilitate discussions. Photocopying and facsimile services will also be available.

## Reception

All meeting participants are invited to a cocktail reception on Tuesday, 12 October 2010 at 6:00 p.m. in the Attic Restaurant on the top floor of WMO Building.

## Meeting Documentation

All documents related to the meeting, including the draft agenda, explanatory memorandum, list of participants and technical documents relevant to the agenda are being posted to the meeting web pages on WMO web site, at the following link:

<http://www.wmo.int/pages/prog/wcp/wcasp/GSCU.html>.

Participants are requested to bring hard copies, if they so desire, of all the relevant documents to the meeting. Secretariat can provide hard copies at the venue only upon request. Participants are also requested to provide the Secretariat with appropriate background documents, reference material and presentation files one week prior to the meeting, preferably by email.

## Accommodation

Concerning lodging, participants are requested to consult the following list of hotels for Geneva at: <http://www.geneve-tourisme.ch/>. Go to “*Hebergement*”, then to the “*Lists of Hotels*” by star rating. Make sure that you use the side bar to enable you to scroll and see the entire listing. Many of our participants prefer the Eden, or the Mon Repos (located within a short walk from WMO Building), or the Suisse (near the train station and therefore convenient as well), all three star. If you are looking for budget accommodation and can manage with basic amenities, you may try the University of Geneva at <http://www.asso-etud.unige.ch/cite-uni/en/hebergementindex.php>. Participants of UN-sponsored meetings are usually given preferential rates. Kindly mention this when making your hotel reservation.

## Restaurants

WMO Attic Restaurant serves coffee, tea and snacks as well as lunch during the day. For information on the day's menu and the charges, please visit <http://omm.sv-group.ch/en/menu.html>. The current week's menu is also displayed in the elevators. Coffee/tea and snacks will be served during the coffee breaks near the meeting room. Participants are encouraged to use the Attic Restaurant during lunch breaks of the meeting, to save time. Geneva has a rich variety of restaurants and cuisine, information on which can be obtained from <http://www.cagi.ch/en/vie-pratique/divertissement/restaurants-et-vie-nocturne.php>.

## Public Transport System

If you are arriving by air at the Geneva International Airport, **you can pick up a free ticket for public transport (UNIRESO)** from the machine at the Arrival level, near the baggage collection area. This UNIRESO ticket, offered by the Geneva International Airport, allows you to a free use of Geneva public transport for a period of 80 minutes. The bus stops are situated to the left as you come out of the terminal building, at the departure level (one level above the arrival hall).

If you prefer a taxi, you can hire one from the taxi rank just outside the arrival hall. It would cost about CHF 25-30 from the airport to WMO Building.

If you are staying at a hotel, a youth hostel or a campsite, the establishment will offer you the "Geneva Transport Card" that allows you to use public transport (bus, train and tram) in Geneva only, **free of charge during your stay** (available at the Registration/Reception Desk). For more information on Geneva Transport Card, visit <http://www.geneve-tourisme.ch/index.php?rubrique=0000000417&lang=eng>.

Buses 1 (*to and from Gare Cornavin*), 11, and 28 (*to and from the airport*) stop near WMO, while local trains (navette)/trams have "stops" within short walking distance from WMO. The bus stop closest to WMO is "*Jardin Botanique*" and "*Secheron*" for navettes. Please note that buses 11 and 28 do not pass through the city centre. For trams (Nos. 13 and 15), the stop closest to WMO is "*Nations*" within a 10-minute walking distance along Avenue de la Paix, towards the lake. A map of the bus network can be obtained free of charge from the UNIRESO Information Centre at Cornavin Station.

More logistical information is available on the WMO website at Visitors' Info: [http://www.wmo.int/pages/visitors/index\\_en.html](http://www.wmo.int/pages/visitors/index_en.html)

### **Currency and Credit Cards**

The official currency of Switzerland is the Swiss Franc. Euro is also widely accepted in Switzerland for payments. ATM (automatic banking) machines are easily available throughout the city and are accessible at all hours. However, please note that there is no ATM facility within the WMO building. All major credit cards are widely accepted by commercial establishments in Geneva.

### **Time Zone**

The Swiss standard time is UTC+2:00 hours (including daylight saving time, which remains in force until the end of October)

### **Telecommunications**

Participants can be reached by fixed line through the Senior Secretary Ms. Olamit (+41-22-730-8151). For all fax messages, participants may use the number +41-22-730-8042. Participants are kindly reminded that, as a courtesy to their colleagues and smooth conduct of the meeting, their mobile telephones should be switched off or put on silent mode on entry to the meeting room. Participants are requested to hold phone conversations outside of the meeting room.

### **Internet**

A limited number of computers with internet connection will be available for participant use in the WMO Building entrance hall on the ground floor. The meeting room is equipped with power sockets for laptop computers. In addition there is a wireless (wi-fi) system throughout the WMO building for the use of meeting participants; access details will be provided at the time of the meeting. Participants are encouraged to bring their laptops as there will only be a limited number of hard-copies of documents made available during the session.

### **Power supply**

The mains power supply in Switzerland is 230V, 50 Hz. It is recommended that participants who bring their laptops also bring their own plug adapters to enable them to plug into Swiss power sockets which accept Type J Swiss 3-pin plug or a compatible adapter.

Information on the appropriate plugs may be found on the Internet (for example, at <http://www.kropla.com/electric2.htm>).

## Local Weather

Information on the monthly mean climatological normals of Geneva for October is given below:

Mean maximum temperature	14.9°C
Mean minimum temperature	6.6°C
Mean monthly total precipitation	66 mm
Mean number of days with at least 1 mm of precipitation	8

More information, along with a five-day weather forecast, can be found at:

<http://worldweather.wmo.int/087/c00193.htm>

## Contact

World Climate Applications & Services Division (WCAS)  
Climate Prediction and Adaptation Branch (CLPA)  
Climate and Water Department (CLW)

### **World Meteorological Organization (WMO)**

7bis, Avenue de la Paix  
Case Postale No. 2300  
1211 Geneva 2  
Switzerland  
Fax: +41-22-730-8042

### **Dr Rupa Kumar Kolli**

Chief  
Phone: +41-22-730-8377  
E-mail: [RKolli@wmo.int](mailto:RKolli@wmo.int)

### **Mr Peer Hechler**

Seconded Expert  
Phone: +41-22-730-8302  
Email: [PHechler@wmo.int](mailto:PHechler@wmo.int)

### **Ms Eufracia Olamit (Bebot)**

Senior Secretary  
Phone: +41-22-730-8151  
Email: [EOlamit@wmo.int](mailto:EOlamit@wmo.int)