



WORLD METEOROLOGICAL ORGANIZATION

RCOF REVIEW 2008 : AN INTERNATIONAL EXPERT REVIEW MEETING ON REGIONAL CLIMATE OUTLOOK FORUMS (Arusha, Tanzania, 3-7 November 2008)

INFORMATION NOTE

1. DATE AND PLACE

RCOF Review 2008, coordinated and sponsored by World Meteorological Organization (WMO), will be held at the Impala Hotel in Arusha, United Republic of Tanzania from 3 to 7 November 2008. It will be hosted by the Tanzania Meteorological Agency (TMA), which has undertaken the responsibility of local organizational matters.

2. ENTRY FORMALITIES

Participants from East African Community (EAC) and Southern African Development Community (SADC) countries do not need entry visas to Tanzania except the nationals of South Africa and Angola. Participants from countries with Tanzanian diplomatic missions or consulates should apply for and secure visas prior to their departure for Tanzania. In countries where Tanzania has no diplomatic representation, arrangements will be made for the issuance of visas on arrival. Participants are requested to inform the Local Coordinator, at the very latest by 15 October 2008 to facilitate arrangements for issuance of visas on arrival. **To speed up the visa formalities, participants are also requested to send scanned images of the main pages of their passports to the Local Coordinator, as these may be required by the concerned authorities.**

3. VACCINATIONS

Travellers to the United Republic of Tanzania are required to have a valid certificate of inoculation against yellow fever.

4. CURRENCY

The currency of the United Republic of Tanzania is the Tanzania Shilling (TSHS). 1 US \$ is approximately 1200 Tanzania shillings. All major currencies (US\$, UK£, EURO etc.,) could be changed either at the airport or in downtown Arusha. All major banks offer "Bureau de Change" services from Monday to Friday (9.00 a.m. – 3.00 p.m). Credit cards for payments of hotel and other charges are accepted in some hotels. One is therefore advised to carry adequate cash for necessary transactions.

5. HOTEL ACCOMMODATION

Listed below are suggested hotels where participants can make a reservation, through the assistance of the Local Coordinator.

	NAME OF HOTEL	TYPE OF ROOM	RATE (US\$)	Distance from the venue (km)
1	THE ARUSHA HOTEL	Executive: Single Double	160 180	1.2
2	THE IMPALA HOTEL	Single Room Bed and Breakfast Half Board Full Board	80 92 104	Venue
3	KIBO PALACE HOTEL	Standard Room Single Double	145 165	0.6
4	NAULA SPRINGS	Single Room Bed and Breakfast Double Room Bed and Breakfast	120 140	2.0

6. TRANSPORT ARRANGEMENTS

For arrivals and departures, transportation is being arranged from Kilimanjaro International Airport (KIA) to Arusha town, and back. WMO will provide the Local Coordinator with the arrival details of the participants, based on the itineraries being submitted. However should there be last-minute flight changes, these should be sent directly to the Local Coordinator.

7. CLIMATE OF ARUSHA IN NOVEMBER

The month of November is usually warm and humid. The following are the basic climatological parameters of Arusha for the month.

PARAMETER	NORMAL
Maximum Temperature	27°C
Minimum Temperature	10°C
Relative Humidity (0600 GMT)	81%
Relative Humidity (1200 GMT)	51%
Number of rainy days in the month	10
Rainfall (monthly total)	119 mm

8. TOURIST ATTRACTIONS

Arusha is a major tourist destination in Tanzania. Those interested in visiting some tourist sites can get in touch with the Local Coordinator for assistance.

9. MEETING WEB SITE

All documents and participant information concerning the meeting will be regularly posted to the official web site at the following link:

<http://www.wmo.int/pages/prog/wcp/wcasp/RCOFReview2008.html>

Participants are encouraged to visit the above link for the latest information on the meeting.

10. LOCAL COORDINATOR

For any additional information on local arrangements, please get in touch with the Local Coordinator on the address given below:

Mr Augustine A. Kanemba

Manager
Regional and International Co-operation
Tanzania Meteorological Agency
Dar es Salaam
United Republic of Tanzania

Tel: +255 (0) 22 2460706/8
Fax: +255 (0) 22 2460735/2460772
E-mail: kanemba@meteo.go.tz; akanemba@yahoo.com
Mobile: +255 784 251301

Note: Please also copy all your email communications to met@meteo.go.tz.

11. WMO Contacts

Dr Rupa Kumar Kolli

Chief, World Climate Applications & Services Division (WCAS)
Climate Prediction and Adaptation Branch (CLPA)
Climate and Water Department (CLW)
World Meteorological Organization
7bis, Avenue de la Paix
Case Postale No. 2300
1211 Geneva 2
Switzerland

Phone: +41-22-730-8377
Fax: +41-22-730-8042
E-mail: RKolli@wmo.int

Ms Eufracia Olamit (Bebot)

Senior Secretary
WCAS /CLPA/CLW, WMO
Phone: +41-22-730-8151
Email: EOlamit@wmo.int