

WORLD METEOROLOGICAL ORGANIZATION

=====

**WMO TRAINING WORKSHOP
ON
METROLOGY FOR RA VI SOUTH-EAST EUROPEAN COUNTRIES**
Ljubljana, Slovenia, 10-11 April 2006

LOCAL ARRANGEMENTS

1. Venue of the Workshop

At the kind invitation of the Government of Slovenia, the WMO Training Workshop on Metrology for the RA VI South-East European countries will be held from 10-11 April 2006 at the:

Environmental Agency of the Republic of Slovenia
Calibration Laboratory Service
Vojkova 1b, 1001 Ljubljana p.p. 2608
FAX + 386 1 478 4052
TEL. + 386 1 478 4000

The opening ceremony will take place on Monday, 10 April, from 09:30 a.m.

2. Interpretation and Training Material

The workshop will be conducted in English and training material will be available in English only. No interpretation will be provided to other WMO languages.

3. Entry formalities

Delegates from those countries for which visas are required should contact the nearest Slovenian diplomatic representation. **Visas are not issued at the airport on arrival in Slovenia.**

4. Currency, exchange, use of credit cards

Local currency is Slovenian Tolar (SIT). The exchange rate is: 1 € = 239,64 SIT. Major credit cards are accepted.

5. Hotel reservation

The local organizer made arrangements with the M-Hotel:

M-hotel

Derčeva 4,

1000 Ljubljana,

Tel:+ 386 1 513 7000

Fax: + 386 1 513 7090

Accommodation including bed and breakfast is 55.8 EURO/day. Supplement for lunch or supper is 8.34 EUR. Reservation must be confirmed **before 14.03.2006** by email (info@m-hotel.si) or fax including information: first name, family name, exact arrival and departure date, services (bed and breakfast, half board...), mode of payment and **reservation number**, which is **200168745**. This is a precondition for the hotel reservation. Further information could be found on the website www.m-hotel.si. **If the**

reservation is not confirmed in writing by the option date 14.3.2006, the reservation will be cancelled.

6. Access from airport Ljubljana to the M-hotel

Participants can use taxi or public transportation from the airport to the M-hotel in Ljubljana. Further information on transportation could be found on the local website www.lju-airport.si/eng.

7. Access from to the M-hotel to Environmental Agency

The venue of workshop can be accessed by bus No.22 at station Kino Šiška direction to Fužine. Get off at the station Bežigrad. Participants can access (5 min walk distance) to Environmental Agency as shown on the **Appendix**.

Vice versa: Get off the Bus No.22 direction Kamna Gorica at station Kino Šiška as shown on the Appendix IV.

8. Information Service

Further information on the local arrangements can be obtained from the **Local Organizing Committee**:

Mr Jože Knez

Environmental Agency of the Republic of Slovenia

Director of Monitoring Office

Tel.: + 386 1 478 4123

Fax: + 386 1 478 4152

E-mail: joze.knez@gov.si

Mr Drago Groselj

Environmental Agency of the Republic of Slovenia

Head of Calibration Laboratory Service

Tel.: + 386 1 478 4100

Fax: + 386 1 478 4152

E-mail: drago.groselj@gov.si

Further information on the programme and organization of the Workshop, can be obtained from **WMO Secretariat**:

Dr Miroslav Ondras

WMO Secretariat

World Weather Watch Department

7 bis, Avenue de la Paix

P.O. Box 2300

CH-1211 Geneva 2

Switzerland

Tel: (+41 22) 730-8409

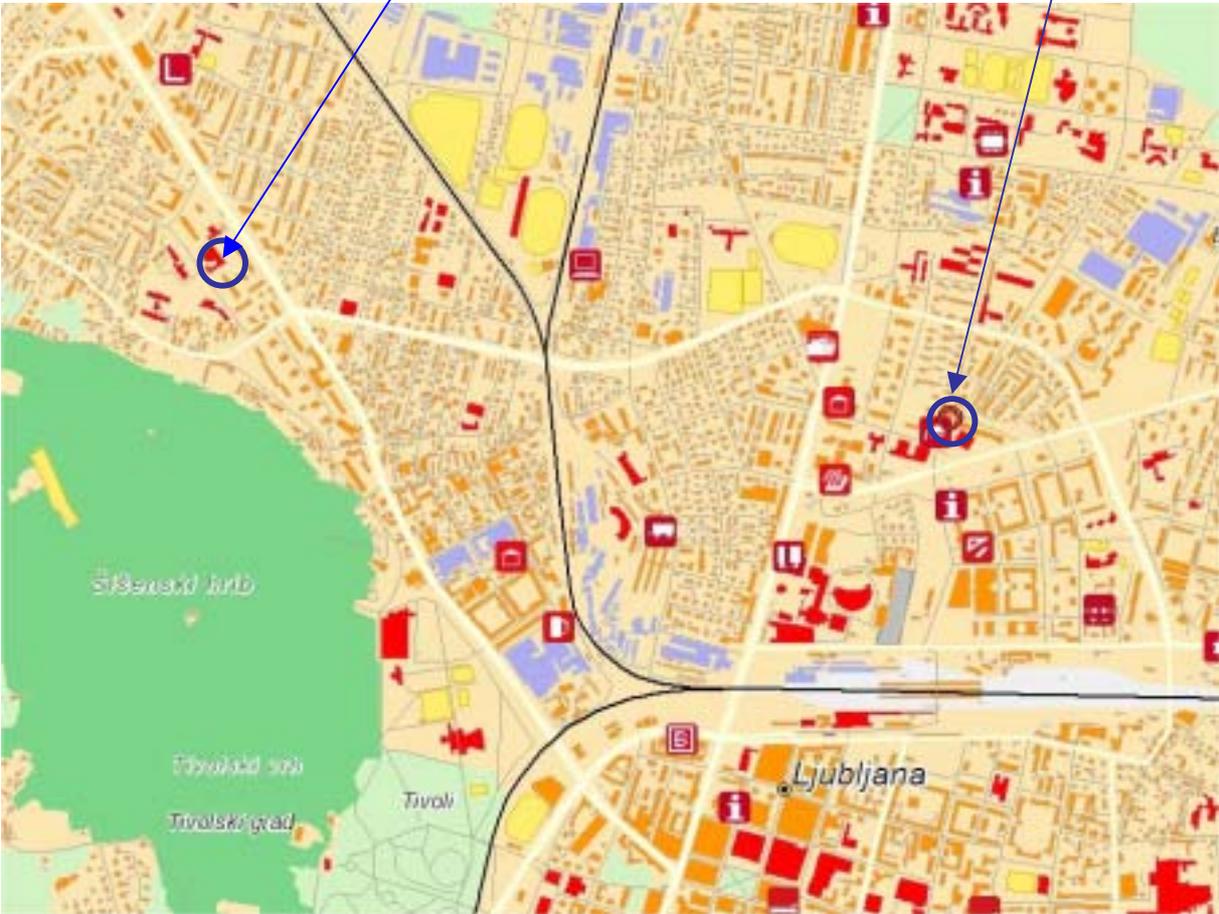
Fax: (+41 22) 730 8021

E-mail: mondras@wmo.int

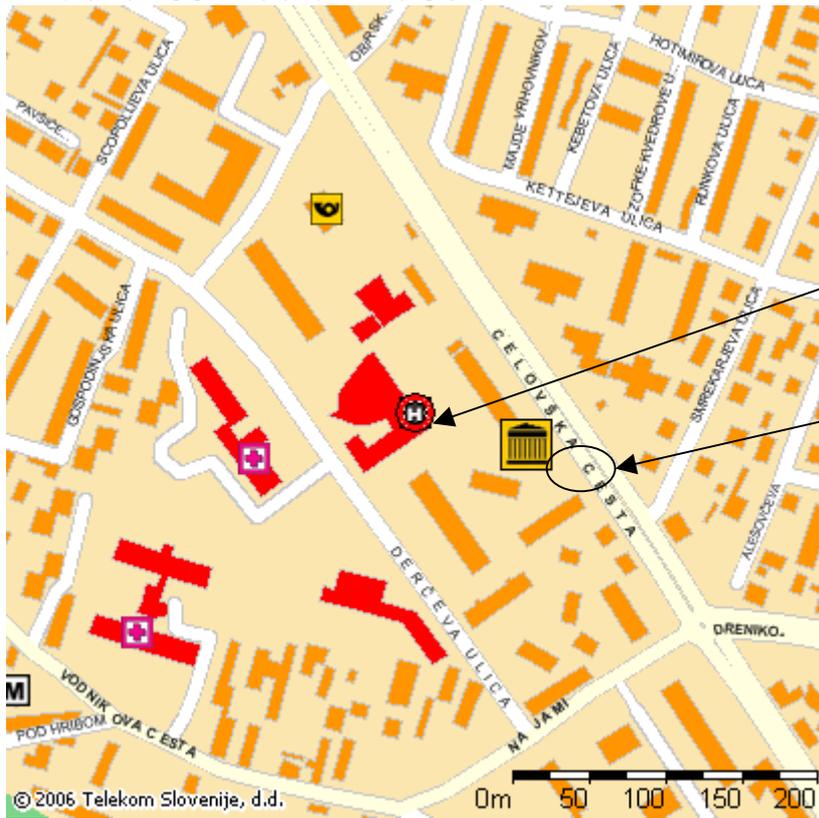
General plan:

Environmental Agency of
the Republic of Slovenia

M-hotel



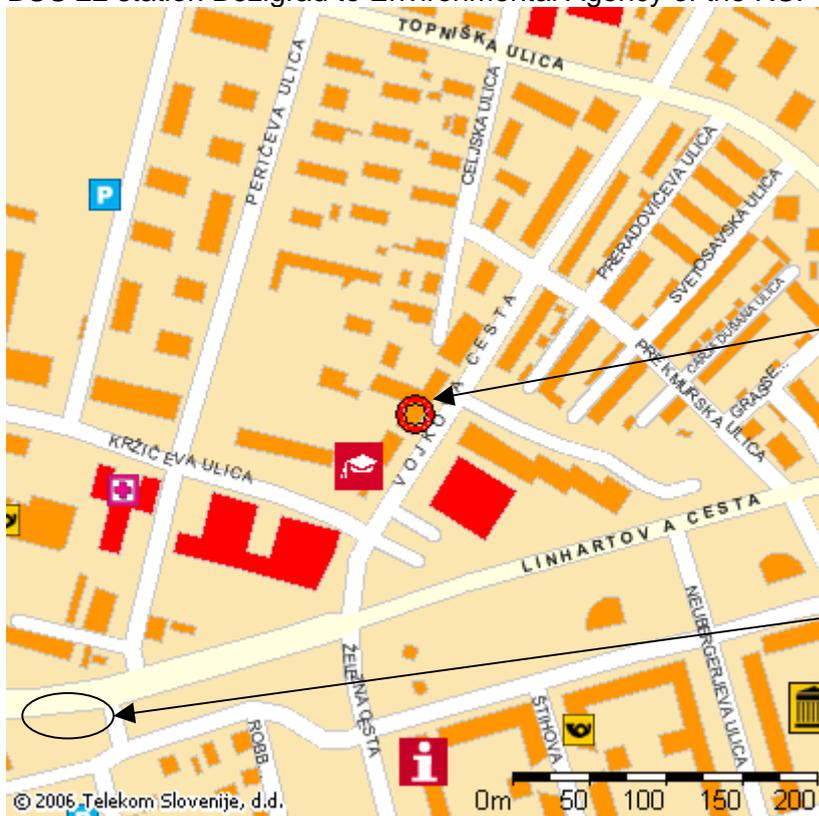
M-hotel to BUS 22 station Kino Šiška:



M-hotel

Station Kino Šiška
BUS 22

BUS 22 station Bežigrad to Environmental Agency of the RS:



Environmental
Agency of the
Republic of Slovenia

Bežigrad station
BUS 22