



**KENYA METEOROLOGICAL SERVICE
NAIROBI, KENYA**



**AMDAR WORKSHOP
25-26 June 2015**

LOGISTICAL INFORMATION FOR PARTICIPANTS

Welcome Note

The Local Organizing Committee of the Training on the **AMDAR Workshop** welcomes you to Nairobi, Kenya. It is our duty to make sure your stay in Nairobi is comfortable. Below is some information to make you enjoy your stay in Nairobi.

1.0 DATE AND VENUE

The **AMDAR Workshop** will take place from **25 to 26 June 2015** at the Nairobi Safari Club, Lillian Towers in the Central Business District along University Way (www.nairobisafariclub.com; *Facebook/Instagram: Nairobi Safari Club Hotel*). It is about 25km from Jomo Kenyatta International Airport (JKIA).



2.0 IMMIGRATION REQUIREMENTS

- ◆ Entry visas can be obtained from the Kenya Diplomatic Missions or Consulates in the participants' countries;
- ◆ Where Kenya does not have diplomatic representation, the participant(s) should inform the Local Organizing Committee, at the very latest by **31 May 2015** to facilitate the arrangements for issuance of visas, on arrival, at the Jomo Kenyatta International Airport (JKIA) in Nairobi.

3.0 HEALTH REQUIREMENTS

No inoculations or vaccinations are required unless you are coming from or passing through contaminated areas. Yellow fever certificates are required for visitors coming from Bolivia, Brazil, Colombia, Peru, Angola, Burkina Faso, the Gambia, Ghana, Guinea, Mauritania, Mali, Nigeria, Sudan and Democratic Republic of Congo (DRC) (Those without are subject to quarantine).

The following are also recommended;

- ◆ Vaccination against typhoid and paratyphoid fever for all visitors to Kenya
- ◆ Malaria prophylaxis.

4.0 MEDICAL /HEALTH INSURANCE

KMS does not provide medical insurance cover. Foreign participants are, therefore, advised to obtain international medical cover for themselves valid for the duration of their stay in Nairobi.

5.0 ARRIVAL AND TRANSPORT ARRANGEMENTS

Transport from and to Jomo Kenyatta International Airport (JKIA) in Nairobi will be provided by the host country. The Local Organizing Committee (LOC) will need advance information on the itinerary (Date, Flight Number and time of arrival and departure) in order to operate the transportation arrangements smoothly.

6.0 MONEY

The currency used in Kenya is the Kenya shilling (Ksh.). The current approximate conversion rates in April 2015 (subject to changes with time) with some of the main currencies are as follows:

- ◆ 1 US \$ - KShs. 94.
- ◆ 1 \$ (Sterling Pound) - KShs. 148.
- ◆ 1 Euro - KShs. 105.

There is no restriction on the amount of foreign currency that may be imported into Kenya. Most banks in Kenya have Bureaux de Change services. Banking hours are generally from 9:00 a.m. to 4:00 p.m. There are also many Forex Bureaux, which operate up to 5:00 p.m. **It is advisable that the participants carry US \$ as opposed to their local currencies.**

7.0 CREDIT CARDS

Credit cards for payments of hotel and other charges are widely accepted at most hotels and many big shopping malls as well. The most popular ones are the Visa and Master Cards, respectively.

8.0 ELECTRICITY

The electric current in Kenya is 240V, 50Hz, and the plug below is usually used. If your appliances' plug has a different shape, you may need an adapter.



9.0 ACCOMMODATION

We suggest that Participants to the Workshop seek accommodation at a Hotel that is close to the Meeting Venue. The following are rates of some of the hotels where participants may seek accommodation (**these are bed and breakfast costs only**).

1. Nairobi Safari Club: (Discounted Amount of US\$ 135 BB)
2. Heron Court US\$ 152 BB
3. Milimani Hotel US\$ 74.5 BB
4. Sagret Hotel US\$ 70.7 BB
5. Mash Park US\$ 81.5 BB

- 6. Comfort Hotel: -
- 7. Parkside Hotel: -

10.0 NAIROBI CLIMATE IN JUNE

June is a general cool and cloudy in Nairobi. The mean conditions in Nairobi (1700m AMSL) in June are as follows:

Element	Order of Magnitude
Rainfall	Average annual rainfall 42 mm
Temperature (Deg. Celsius)	Mean maximum temperature: 23.1 Mean minimum temperature: 12.6
Humidity (%)	9.00am 85 % 3.00 pm 59 %
Sunshine Hours (Average numbers of hours per day)	Average of 5.8 hours of bright sunshine per day
Winds	East and South Easerlyt from Mayr to September

Weather forecasts for Nairobi can obtained at <http://www.meteo.go.ke/pws/wx/index.html>

11.0 SECURITY

Nairobi is generally safe but like any other City in the world, there are some spots which may not be safe especially in the evening. You are advised to avoid dark alleys and walk in twos or more people. In the evening visitors are advised to take taxis that are well marked. Taxis may also be obtained from the Nairobi Safari Club.

12.0 ADDITIONAL INFORMATION

The Kenya Meteorological Service is responsible for the local arrangements of the Workshop. Should you require further information regarding the logistical arrangements, please contact:

<p>THE DIRECTOR Kenya Meteorological Service Dagoretti Corner, Ngong Road, P.O. Box 30259 00100 GPO NAIROBI, Kenya Phone: +254 20 3876957 or 3867880 or 3874214 Email: director@meteo.go.ke info@meteo.go.ke</p>	<p>MR. PETER MASIKA Assistant Director International Relations Kenya Meteorological Service Dagoretti Corner, Ngong Road, P.O Box 30259 - 00100 NAIROBI, Kenya Phone: +254 20 3876957 or 3867880 or 3874214 Mobile (Cell phone): +254 722 343 664 E-mail: ird@meteo.go.ke; irdkmd@gmail.com</p>	<p>MR. ELIJAH BUKACHI Senior Assistant Director Aeronautical Services/ AMDAR Focal Point Kenya Meteorological Service Dagoretti Corner, Ngong Road, P.O Box 30259 - 00100 NAIROBI, Kenya Phone: +254 20 3876957 or or 3867880 or 3874214 Cell phone: +254 722 239 502 Email: bukachi@meteo.go.ke e_bukachi@yahoo.co.uk</p>
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15.0 TRAVEL IN NAIROBI

It is advisable to use official Yellow Line Taxis found in designated areas only all the time for security reasons. The amount charged from Jomo Kenyatta International Airport to City Centre should not exceed US\$40.

16.0 VISA ASSISTANCE

Should you require **an official invitation letter for visa purposes**, please ensure to inform the LOC, as soon as possible, but preferably **not later than 31 May 2015** via e-mail to ird@meteo.go.ke, irdkmd@gmail.com, with copies to bukachi@meteo.go.ke, e_bukachi@yahoo.co.uk